

Borough Council of
**King's Lynn &
West Norfolk**



King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX
Telephone: 01553 616200

Tuesday 14 June 2022

To: Councillors C Bower, C J Crofts, M de Whalley, C Hudson, C Morley and
E Nockolds

Dear Member

Guildhall Complex and Creative Hub Task Group

You are invited to attend a meeting of the above-mentioned Task Group which will be held on **Wednesday, 22nd June, 2022 at 3.00 pm** in the **Card Room, Town Hall, Saturday Market Place, King's Lynn PE30 5DQ** to discuss the business shown below.

Yours sincerely

Chief Executive

AGENDA

1. **Appointment of Chair and Vice Chair of the Task Group**
2. **Apologies for absence**
3. **Declarations of Interest**

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Members should withdraw from the room whilst the matter is discussed.

These declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on an item or simply observing the meeting

4. **Urgent Business**

To consider any business which, by reason of special circumstances,

the Chairman proposes to accept as urgent under Section 100(b)(4)(b) of the Local Government Act, 1972.

5. Members Present under Standing Order 34

Members wishing to speak pursuant to Standing Order 34 should inform the Chair of their intention to do so and on what items they wish to be heard before a decision on that item is taken.

6. Terms of Reference (to note) (Page 3)

7. Exclusion of Press and Public

To consider passing the following resolution:

“That under Section 100(A)(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Act”.

8. EXEMPT Cabinet Report - King's Lynn Town Deal Guildhall and Creative Hub Business Case (To Follow)

9. Date of the next meeting

Terms of Reference for the Guildhall Complex and Creative Hub Task Group

The Regeneration and Development Panel established the above Task Group at their Joint Meeting with the Corporate Performance Panel on 6th April 2022.

The Task Group will comprise of 6 Members.

The Corporate Performance Panel will be kept up to date on the work of the Task Group by being invited to meetings of the Regeneration and Development Panel when updates or recommendations from the Task Group are presented to the Panel.

Both Panels can request written updates from the Task Group as appropriate.

The Terms of Reference of the Task Group are:

- Contribute to the creation of the CIO and be involved in governance structures.
- Overview and monitor the evolving documents including the Vision Manifesto and Business Plan.
- Liaise with the Town Deal Board as appropriate.
- Scrutinise decisions and overview processes.